Program Review Overview

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Program Review

Fullerton College Program Review is a three year cycle:

Year 1 – Instructional review of programs

Year 2- Non-Instructional review of programs

Year 3 – Gather and analyze data associated with the review process

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2014 -2015 is the Instructional Cycle!

All available at http://programreview.fullcoll.edu

Program Review Process

Program Review Timeline

2014-2015 Instructional Template

2014 – 2015 Reader/Writer Guide

2011-2012 Program Review Handbook (revision in process)

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The Self-study Template

There are eight sections in the instructional template. Let's take a look.

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Comments on Important Modifications of the Template from Last Cycle

Let's go section by section:

Section 1 – nothing new here

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Section 2 and Section 3

Section 2.0 is now broken up into Section 2.0 and 3.0

Peer Institution list – the OIRP provides only the list – you need to use the Chancellor's Data Mart to acquire peer data.

Focus on the *HSI colleges for comparison to narrow down the list.

Don't include transfer data – agreement about what data is used for reporting not well defined.

Section 3.0 SWOC was moved from Section 2.0 to Section 3.0

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Section 4 – Report SLOAs

Section 4.0 – This cycle has modified the entry for this section and since this is a program self-study, the focus is on program outcomes, not necessarily course outcomes. Program outcomes are assessed by "mapping". You can align or what is known as map course SLOs (CSLOs) to program SLOs (PSLOs) by numbering. This may help to determine the extent of program assessment, but you will still need to have ongoing discussions in your department about program outcomes.

It is important to complete the tables as accurately as possible. You will likely need to have a discussion with your SLOA department and division representatives to report data from the last three years. If you don't know the date completed, use month/year.

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Looking for your SLOs for Section 4.0?

- CSLOs and PSLOs reporting right now is by form
  The form for reporting CSLO or PSLO assessment: SLO website – click on the Resources link

  CSLOs and PSLOs – click on the Instructional Resources link. These are the CSLOs and PSLOs listed in Curricunet as of 2/2014

- CSLO and PSLO in via software using eLumen is coming soon! http://elumen.info/

- Future inclusion of action plans and program review in eLumen? Maybe…later…on

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Section 5 – Progress report

Section 5.0 Focus on plans now – assumption is that you have set goals already. To be uniform with campus and district-wide terminology, we are writing plans for our programs/departments and those plans are named Strategic Action Plans or SAP's.

Last time we asked about goals so to be consistent, report about your past goals in this section. In the next cycle, 2017-2018, we will ask about past SAP's – about your plans rather than your goals.

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Section 6 – New short term plans and need resources

- Section 6.0 This is the resource request section for short term plans (0-3 years). To make it easier to see the scope of the request, a Strategic Action Plan (SAP) is reported along with the resource request. Last cycle the the short term plans and the resource requests were in separate sections. Now they are in the same section. Try to list your most important plans first (rank them).

- Complete & fill in all tables.

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Section 7 - Long term planning

- Section 7.0 The long term plans (four-six years) for your program asks for future trends in your narrative. You may not know what the resource request will look like, so identifying financial resources needed for these plans is optional.
- Make sure you include faculty allocation requests and facility requests in program review. There might be some overlap in Section 6.0 and Section 7.0 so be specific in your narratives.

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Section 8 – Self-Study Summary

- Section 8.0 This section includes an overview of the highlights, themes, and key elements of this self-study. It should not include new information that is not mentioned in other sections of this document.
- If someone is reading your self-study, remember they are likely to scan this section first!

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Internal and External Reporting

FCSharePoint – Program Review documents are retained and accessible by committee members

 to protect the privacy of both faculty and students

ACCJC - The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges
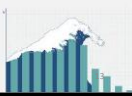
Help this campus make informed decisions

Have discussions in your division about what you feel are important themes that you want addressed at the campus level and then include them in your self-studies. Be strategic!

Meet and discuss your programs and courses
Don't write it alone
Get input from faculty in your area

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Questions?

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