Two-Year Program Review Template
Academic Programs

[Program]

[Division]

Statement of Collaboration

The program faculty listed below collaborated in an open and forthright dialogue to prepare this Program Review. Statements included herein accurately reflect the conclusions and opinions of the program faculty.

Participants in the review

Authorization

After the document is complete, it must be signed by the Department Coordinator and Dean prior to submission to the Program Review Committee.

Signature of Department Coordinator

Signature of Dean

Date of Submission

Approved by Faculty Senate 05/05/2011
1.0 Mission and Goals
Briefly describe the relationship of your program to the college’s Mission, Vision, Core Values, and College Goals.

2.0 Program Data and Trends Analysis

2.1 Key Performance Indicators (KPI)
For each KPI listed below, summarize the trend. (Attach 5-year longitudinal data to appendix.)

<table>
<thead>
<tr>
<th>KPI</th>
<th>Trend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment</td>
<td></td>
</tr>
<tr>
<td>Total FTES</td>
<td></td>
</tr>
<tr>
<td>Sections</td>
<td></td>
</tr>
<tr>
<td>FTEF</td>
<td></td>
</tr>
<tr>
<td>Fill Rate</td>
<td></td>
</tr>
<tr>
<td>WSCH/FTEF</td>
<td></td>
</tr>
<tr>
<td>Retention</td>
<td></td>
</tr>
<tr>
<td>Success</td>
<td></td>
</tr>
</tbody>
</table>

2.2 Ranking of Department
How does your program compare with peers? (Peers include similar programs at the college or programs at peer institutions as identified by the Office of Institutional Research)
Retention
Success
Degrees Awarded
Certificates Awarded
Transfers

2.3 Achievement Gap
Indicate achievement gap for each of the groups listed below. (Attach to Appendix the Success and Retention by Ethnicity Data as identified by the Office of Institutional Research.)

<table>
<thead>
<tr>
<th>Group</th>
<th>% Retention</th>
<th>% Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>Males</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Females</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian-American</td>
<td></td>
<td></td>
</tr>
<tr>
<td>African-American</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Filipino</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hispanic</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Native American</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Non-White</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pacific Islander</td>
<td></td>
<td></td>
</tr>
<tr>
<td>White</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unknown</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Range (Max-Min)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Approved by Faculty Senate 05/05/2011
2.4 Other Data
Please include any other data (internal or external) that may be relevant to student achievement, learning, and trends within your Basic Skills, CTE, or Transfer Education program.

2.5 Strengths, Weaknesses, Opportunities, Threats (SWOT)

2.5.1 What are the strengths of your program as indicated in the above data?

2.5.2. What are the weaknesses of your program as indicated in the above data?

2.5.3. What opportunities exist for your program based on the above data?

2.5.4 What threats exist for your program based on the above data?

3.0 Student Learning Outcomes Assessment

3.1 What percentage of courses have identified SLOs?
Comment on progress/lack of progress

3.2 What percentage of courses have ongoing SLO Assessment?
Comment on progress/lack of progress:

3.3 How has assessment of course level SLOs led to improvements in student learning and achievement?

3.4 How has assessment of program-level SLOs led to improvements in transfer or certificate/degree awards?

3.5 What challenges remain to make course and program level SLOA more effective?

4.0 Evaluation of Progress Toward Previous Goals

4.1 Evaluate steps taken to achieve goals established in the last program review.

4.2 In cases where resources were allocated toward goals, evaluate the efficacy of that spending.
5.0 Program Goals and Plans

5.1 Short-term Goals (two year cycle)
5.1.1 Based on the above data and analyses, identify 2 or more concrete goals, measurable outcomes, and activities that you would anticipate resulting in improvements to the program in the next 2-year cycle.

Goal 1
Measurable Outcome
Plan

Goal 2
Measurable Outcome
Plan

5.1.2 What specific aspects of these goals can be accomplished without additional financial resources?

5.2 Long-term Goals (six year cycle)
5.2.1 Based on the above data and analyses, identify 2 or more concrete goals, measurable outcomes, and activities that you would anticipate resulting in improvements to the program in the next six years.

Goal 1
Measurable Outcome
Plan

Goal 2
Measurable Outcome
Plan

5.2.2 What specific aspects of these goals can be accomplished without additional financial resources?
6.0 Requests for Resources
For any specific aspect of a goal listed in 5.0 that would require additional financial resources, complete the form below.

<table>
<thead>
<tr>
<th>Type of Resource</th>
<th>Requested Amount</th>
<th>Potential Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Hardware</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Software</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Training</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Requested Amount</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6.1. Describe the resource request.

6.2. What program outcome(s) does the resource request address?

6.3. What measurable outcome(s) will result from filling this resource request?
7.0 **Executive Summary**
I concur with the findings contained in this Program Review.

I concur with the findings contained in this Program Review with the following exceptions (include a narrative explaining the basis for each exception):

Area of exception:

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

I do not concur with the findings contained in this Program Review (include a narrative exception):

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________