



Non-Instructional Program Review 2015-2016

Office of the President:

Date: 05/13/2016

• Program Review Non-instructional Cycle F 2015_Office of the President

Sorted by: Program

SI Section Templates: PR Section 1.0, PR Section 4.1 - 4.2, PR Section 4.3 - 4.6, PR Section 6.0

Office of the President

PR Section 1.0

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1.0

Mission, Vision, Core Values and College Goals drive all college activities. The Program Review committee would like to understand the connection of your department/office to the Mission, Vision, Core Values and College Goals. Summarize how your department/office supports each area.

Mission: We prepare students to be successful learners.

The Office of the President provides leadership to foster and support a vibrant learning and working environment that is student-centered and welcoming to all students, faculty, staff and members of the community.

Vision: Fullerton College will create a community that promotes inquiry and intellectual curiosity, personal growth and a life-long appreciation for the power of learning.

The President is a strong supporter of faculty and staff development and advocates on behalf of the college for increased financial and human resources as a way to support and strengthen our efforts in this area and the impact we have on our student population and the community. This includes the expansion of innovative and promising practices that lead to increased student success and reducing the achievement gap.

Core Values: We respect and value the diversity of our entire community; We value tradition and innovation; We support the involvement of all in the decision-making process; We expect everyone to continue growing and learning; We believe in the power of the individual and the strength of the group; We expect everyone to display behavior in accordance with personal integrity and high ethical standards; We accept our responsibility for the betterment of the work around us; We value and promote the well-being of our campus community.

College Goals: Fullerton College will promote student success; Fullerton College will reduce the achievement gap; Fullerton College will strengthen connections with the community.

The President promotes student success and is committed to reducing the achievement gap by meeting with members of the Education Advisory Group of Los Amigos, attending and/or hosting Closing the Achievement Gap Summits, and attending conferences on student success. In addition, with the President's support, the Student Success Committee has been charged with providing "leadership, advocacy, and the institutional guidance and vision for coordinating campus-wide student success efforts."

The President continues to strengthen connections with the community by serving on the CSUF Doctor of Education Program Executive Board, the CSUF Enrollment Management Advisory Group, and the CSUF-HHMI Advisory Board. In addition, the President has worked frequently with staff from the City of Fullerton, Fullerton Heritage, Pathways of Hope and other community based organizations. The President regularly attends Fullerton Chamber of Commerce events; schedules meetings with the Fullerton College Community Advisory Group; attends area Rotary Club meetings, Regional Chamber of Commerce meetings and meets regularly with the with principals, superintendents, and presidents of local schools, colleges, and universities in order to strengthen collaborative efforts between the college and our neighboring educational institutions.

PR Section 4.1 - 4.2

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4.1 - 4.2

4.1 List your SAOs and complete the expandable table below.

	Service Area Outcomes (SAO)	Date Assessment Completed	Date(s) Data Analyzed	Date(s) Data Used For Improvement	Number of Cycles Completed
1.	Provide open access, increase communication and increase responsiveness	As of Fall 2015, assessment was not completed			
2.	Maintain current level of performance during the staffing transition	As of Fall 2015, assessment was not completed			

4.2 Assessment: Complete the expandable table below.

Service Area Outcomes Assessment for the Administrative/Operations Division of Fullerton College			
Intended Outcomes	Means of Assessment & Criteria for Success	Summary of Data Collected	Use of Results

1. High level of satisfaction with the Office of the President	As of Fall 2015, assessment was not completed		
2. Few complaints regarding work flow and responsiveness	As of Fall 2015, assessment was not completed		

PR Section 4.3 - 4.6

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4.3 - 4.6

4.3 How has assessment of SAOs led to improvements in services provided to the consumer by this department/office?

Due to the transition of staff, an assessment of SAO’s was not completed.

4.4 What challenges remain to make your SAOs more effective?

An assessment is to be developed to measure the effectiveness.

4.5 Describe how the SAOs are linked to the college's goals. (See <http://programreview.fullcoll.edu/>)

Everything at the college is connected to student success and our commitment to reducing the achievement gap. The Office of the President provides support to departments across the college.

4.6 A. What methods are used to assess the department/office’s effectiveness to the population that interacts with your department/office?

Currently, the Office of the President relies on feedback from campus to evaluate the effectiveness of the interaction with other departments and offices. We have received several calls and emails on how pleasant and welcoming our office is and how easy it is to work with us. A satisfaction survey to the campus-wide community needs to be developed for an accurate indication of our effectiveness.

B. What do the results of the above methods of assessment indicate about the effectiveness of the department/office?

The above method of evaluation only resulted in positive responses. A survey needs to be developed and will be used in the future to measure our effectiveness.

C. How were the assessment results used to make improvements to services provided by this department/office? Please provide examples.

The results from the current evaluation method have not been used to make any changes to the services we provide. We anticipate that the new method of evaluation will give us results that we can use to make improvements. Following the development and implement of a method of assessment, the office will be able to consider opportunities for improvement.

PR Section 6.0

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SAP

SAPs for this three-year cycle:

STRATEGIC ACTION PLAN # 1	
Strategic Action Plan Name: (formerly called short-term goal)	Have a visible presence throughout the community.
List College goal/objective the plan meets:	College Goal #3, Fullerton College will strengthen connections with the community. Objective #5, Increase engagement of the college with the community through college events, community service, and other partnerships.
Briefly describe the SAP, including title of person(s) responsible and timeframe, in 150 words or less.	The President and members of President’s Staff will actively engage in community events and activities such as Love Fullerton, Chamber of Commerce events, State of the City events, local business and education advisory boards and committees, Rotary and service clubs, and nonprofit organization events over the next three years.
What <i>Measurable Outcome</i> is anticipated for this SAP?	An identification and count of the activities that the President and members of President’s Staff attend.
What specific aspects of this SAP can be accomplished without additional financial resources?	All of the planned activities can be accomplished without additional resources.
If additional financial resources would be required to accomplish this SAP, please complete the section below. Keep in mind that requests for resources must follow logically from the information provided in	

this self-study.			
Type of Resource	Requested Dollar Amount	Potential Funding Source	
Personnel	-		
Facilities			
Equipment			
Supplies			
Computer Hardware			
Computer Software			
Training			
Other			
Total Requested Amount			

STRATEGIC ACTION PLAN # 2	
Strategic Action Plan Name: (formerly called short-term goal)	Strengthen relationships with K-12 school district leaders.
List College goal/objective the plan meets:	College Goal #1, Fullerton College will promote student success. Objective # 1, Address the needs of under-prepared students and Objective #2, Increase course retention and success. College Goal #2, Fullerton College will reduce the achievement gap. Objective #2, Increase retention rate of Hispanic and African-American students and Objective #3, Increase success rate of Hispanic and African-American students and Objective #4, Increase persistence rate of Hispanic and African-American students.
Briefly describe the SAP, including title of person(s) responsible and timeframe, in 150 words or less.	The President, Vice President, Deans and faculty will maintain effective working relationships with K-12 partners to help create pathways for students from K-12 to college.

<p>What <i>Measurable Outcome</i> is anticipated for this SAP?</p>	<p>An identification and count of the activities that the President and members of President's Staff are involved in with our local K12 leaders, as well as additional evidence in the form of agreements made possible due to the efforts of our faculty such as dual enrollment MOU's and articulation agreements.</p>	
<p>What specific aspects of this SAP can be accomplished without additional financial resources?</p>	<p>Increasing dual enrollment class offerings can occur as FTES growth targets are increased and extended day budgets are increased as a result.</p>	
<p>If additional financial resources would be required to accomplish this SAP, please complete the section below. Keep in mind that requests for resources must follow logically from the information provided in this self-study.</p>		
<p>Type of Resource</p>	<p>Requested Dollar Amount</p>	<p>Potential Funding Source</p>
<p>Personnel</p>	<p>-</p>	
<p>Facilities</p>		
<p>Equipment</p>		
<p>Supplies</p>		
<p>Computer Hardware</p>		
<p>Computer Software</p>		
<p>Training</p>		
<p>Other</p>		
<p>Total Requested Amount</p>		