

FULLERTON COLLEGE  
PROGRAM REVIEW PLANNING CALENDAR

**Fall Semester 2014**

<b><i>Office of Institutional Research and Planning</i></b>
<b>TASKS</b>
Provides reporting data / KPI's and summaries to Division Deans to share with faculty <b>August 1 - 15</b>
Updates data not available in August, including degrees and certificates by <b>September 15</b>
<b><i>Departments and Programs</i></b>
<b>TASKS</b>
Meet to review program review data and begin working on <i>Program Review Self-Study</i>
Continue to meet and work on <i>Program Review Report. Develop short and long term goals and Strategic Action Plans (SAP) related to initiatives toward the preparation of the Program Review Self-Study</i>
Submit <b><i>Program Review Draft Self-Study</i></b> to IMS and Directors <b>November 21</b>
<b><i>Deans and Directors</i></b>
<b>TASKS</b>
Share info from Office of Institutional Research and Planning with faculty - ongoing
Review, modify/approve Program Review Reports from Departments <b>November 21 – December 10</b>
<b><i>Deans and Directors, continued</i></b>
<b>TASKS</b>
IMS Submits Program Review Final Report(s) to VPI & Program Review Committee by <b>December 10</b>
<b><i>Vice Presidents</i></b>
<b>TASKS</b>
Review <b><i>Program Review Reports</i></b> <b>December 10 2014 – February 6 2015</b>
<b><i>Program Review Committee</i></b>
<b>TASKS</b>
Program Review Committee uploads reviews into Sharepoint by <b>December 19</b>

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**Spring Semester 2015**

<b><i>Program Review Committee</i></b>
<b>TASKS</b>
<b><i>Program Review Committee Receives any comments from VPI by February 6 and Sub Groups Review and Write Reader's Reports to March 20</i></b>
PRC Mega Meeting <b>March 20</b>
Complete formal summary report- by <b>April 9</b>
Submit summary report to Faculty Senate for first read - <b>April 16</b>
Submit summary report to PAC for first read – <b>April 22</b>
<b><i>Faculty Senate</i></b>
<b>TASKS</b>
Review and tentative approval of summary report by <b>May 7</b>
<b><i>President's Advisory Committee (PAC)</i></b>
<b>TASKS</b>
Review and tentative approval of summary report by <b>May 13</b>
PAC submits approved summary report to PBSC <i>after</i> <b>May 13</b>
<b>TASKS</b>
Evaluation of activities of prior year and preparation of data over the summer